

International Students Guide Faculty of Specific Education Benha University





Prof. Dr. Nasser El-Gizawy
President of Benha University

Prof. Dr. Hani Shehata

Dean of the Faculty



Dear International Students.

It is my pleasure and honor to welcome you to your Faculty of Specific Education at Benha University, the institution you have chosen to be a new milestone in your academic and personal journey. Your presence among us is not merely an increase in numbers, but a true value that enriches our academic community with the diversity of cultures, experiences, and ideas you bring from your various home countries.

Our faculty places great importance on international students, out of a firm belief that education is a message that transcends borders, and that studying abroad represents an opportunity for personal and professional growth, as well as a chance to broaden one's horizons. For this reason, we have prepared this guide to help you understand our systems, services, and procedures, and to support you in integrating smoothly into all aspects of university life.

We are committed to providing you with all forms of support you may need—academically through our faculty members and advisory programs, administratively through the International Students Affairs Units, and socially through the activities and events that help you build new relationships and friendships.

Please be assured that our doors are always open to receive your questions and inquiries, and that you are an integral part of our faculty community. We value your aspirations and strive to support you at every step of your journey. I wish you a rich academic experience filled with knowledge and achievements, and may this stage be a launching point towards a bright and successful future, God willing.

With sincere regards and appreciation.....

Dean of the Faculty

Prof. Dr. Hani Shehata



Vice Dean for Education and Student Affairs

In this context, the university has been keen to attract qualified international students, strengthen international relations in the field of education, and utilize all its resources to provide the best educational services and student care. This includes providing all information related to academic programs in the university's faculties, admission requirements, comprehensive student support, and resolving academic issues to activate and promote scientific collaboration, student exchange, and cultural dialogue among different nationalities. The university aims to be a beacon of science, arts, and literature. The Faculty offers eleven programs, including four programs for students with special needs, all taught under a credit-hour system by highly qualified and professional faculty members.

With sincere regards““““““

Prof. Dr. Ghada Shaker

Professor Dr. Hani Shahata

**Dean of the Faculty and Supervisor of Graduate
Studies and Research**



Dear International Students,

Welcome to our faculty, and we highly appreciate your choice to continue your academic journey with us. The International Students Unit strives to provide a supportive educational and research environment, giving each student the opportunity to grow academically and develop their skills.

This guide aims to make your university experience easier, from admission and registration procedures to familiarizing you with the available programs and services. We are committed to supporting you at every step, ensuring a distinguished academic experience full of opportunities.

We look forward to having you as an active part of our academic community and hope that you achieve your academic and personal aspirations during your time with us.

With our best wishes for success and achievement,

**Dean of the Faculty
and Supervisor of Graduate Studies and Research**

Prof. Dr. Hani Shahata

Professor Dr. Yasser Abdelrahman
Vice Dean for Community Service
and Environmental Development



I am pleased to welcome our international students to our faculty and to emphasize that the Community Service and Environmental Development sector is dedicated to supporting you and providing the necessary academic and social care to ensure an outstanding educational experience.

Through the International Students Unit, the faculty works to provide a positive learning environment, enhance your participation in university activities, and overcome any obstacles you may encounter during your academic journey.

We wish you every success and hope that your years at the faculty are filled with knowledge, experience, and personal growth.

With our best wishes for success and achievement,

Vice Dean for Community Service and Environmental Development

Prof. Dr. Yasser Abdel Rahman

Assistant Professor
Dr. Sayda Mohamed Ahmed Suleiman Sakr
Director of the International Students
CareUnit at the Faculty



Dear International Students

It is with great pleasure that we welcome you to the Faculty of Specific Education – Benha University, a distinguished academic institution where creativity and knowledge come together. Your arrival from diverse countries and cultures brings richness to our community, enhances our academic and artistic environment, and adds a level of diversity we are proud to embrace. You are true partners in shaping a refined educational identity—one that values creativity and upholds the noble mission of learning that we cherish at Benha University.

Through the International Students Care Unit, we work with dedication to ensure that your educational journey is smooth, fulfilling, and distinguished. From your very first steps on campus, we stand beside you—supporting you throughout your studies and providing an environment that promotes success, integration, and meaningful lifelong experiences. Within our unit, you will find a team that considers you members of the faculty family, always ready to offer guidance and support to enrich your academic and creative journey across the departments of Art Education, Music Education, Educational Technology, Educational Media, and Home Economics. We firmly believe that each talent you bring is a valuable addition, and every dream you pursue is a responsibility we proudly share with you. I wish you an academic year filled with accomplishments, a rewarding experience at Benha University, and memories that will accompany you wherever your future may lead.

With sincere appreciation““““““““““

Director, International Students Care Unit
Faculty of Specific Education – Benha

Dear International Student,

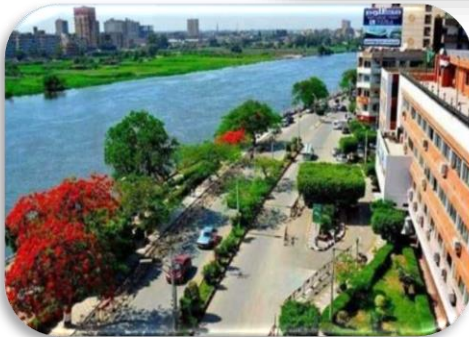
Welcome to the land of Egypt

**We are delighted to have you join our esteemed academic institution,
the Faculty of Specific Education at Benha University.**

The Faculty of Specific Education at Benha University warmly welcomes new international students as well as continuing students. We wish everyone a successful year full of achievements. The faculty is pleased to have new students join us and will dedicate all its resources and efforts to help fulfill your hopes and aspirations.

The faculty provides services for international students at both the undergraduate and postgraduate levels. We hope that the Faculty of Specific Education will be the best place for you to discover your talents, contribute to your unique ambitions within our academic community, and build the future you aspire to.

Benha city



Benha is considered one of the most prominent cities in the Nile Delta, north of Cairo. It is the capital of Qalyubia Governorate and is distinguished by its strategic location on the bank of the Damietta branch of the Nile, in the heart of the Egyptian Delta. The population of Benha city is estimated at approximately 187,469 according to a recent 2023 census, while the population of the “city plus surrounding areas/suburbs” reaches about 709,658. Benha is located roughly 48 to 53 kilometers from Cairo. Surrounded by water on most sides, Benha is regarded as a highly significant city.

Economy of Benha:

Economically and agriculturally, Benha is known as a fertile agricultural region. It produces long-staple cotton and wheat, and in the past, it was famous for producing “attar of roses.” Today, Benha has also become an important center for industry, particularly electronics. The city combines modernity, industry, agriculture, and history. Its proximity to Cairo allows it to maintain its unique identity as an agricultural and industrial hub and as a connecting point between the capital and the Delta.

History and Name of Benha:

Benha originated as an ancient Egyptian village and was originally called the Pharaonic name “Binyha”, which evolved into today’s Benha. The name is a compound of two parts: “Bi,” meaning house or enclosure, and “Nha,” meaning the sycamore tree—together meaning “Sycamore Enclosure.” The ancient Egyptians used the wood of these trees for making coffins, furniture, and statues. Later, the ruler Abbas Helmy built a palace in Benha. In 1850, he ordered the transfer of the Directorate Office from Qalyubia to Benha, which was then administratively part of the Toukh district. Benha became the capital of Qalyubia Governorate in 1960.

Major Archaeological and Structural Landmarks:

1. Pharaonic monuments in the Atrieb area, dating back to the Fourth Dynasty, founded by King Sneferu in 2613 BC.
2. The old Benha Bridge.
3. Khedive Abbas Helmy Palace, grandson of Muhammad Ali Pasha.
4. The main poultry exchange of the Arab Republic of Egypt.
5. Benha Sports Stadium, with a capacity of 10,000 spectators.
6. Nile Corniche in the Villas area.

Prominent Figures from Benha:

- Yahya El-Mashad – Nuclear scientist.
- Major General Kamal El-Din Hussein – One of the founders of the Free Officers Movement.
- Fuad Qandil – Egyptian novelist.
- Ahmed Helmy – Film actor and cinema star.
- Ahmed Fathy – Former football player for Al Ahly Club and the Egyptian national team

The Establishment of Benha University



Benha University was established by a decree on November 25, 1976, as a branch of Zagazig University, initially comprising the following faculties: Medicine, Agriculture, Shubra Engineering, and Education. Over time, more faculties were added, bringing the total to 11 faculties within the branch. In 2005, the university became independent from Zagazig University and was officially recognized as a separate university. Since then, additional faculties have been established, and by 2025, Benha University includes 17 faculties and 1 institute.

Faculties of Benha University:

Engineering and Technology:
 Faculty of Engineering, Shubra
 Faculty of Engineering, Benha
 Faculty of Computers and Artificial Intelligence
 Faculty of Science
 Faculty of Agriculture
 Faculty of Applied Arts
 Faculty of Commerce
 Benha-Wuhan Faculty for Graduate Studies

humanities Faculties:

Faculty of Education
 Faculty of Specific Education
 Faculty of Physical Education
 Faculty of Law
 Faculty of Arts

Health Faculties:

Faculty of Medicine
 Faculty of Veterinary Medicine
 Faculty of Nursing
 Faculty of Physical Therapy

Benha National University



Overview of Benha National University:

Benha National University is considered one of the promising modern universities in the Arab Republic of Egypt. It was established with the aim of providing an advanced educational model that aligns with international standards and focuses on preparing graduates who are capable of competing in both the local and global labor markets.

The university is located in New Obour City in Qalyubiya Governorate, in a strategic location that is easily accessible to students. It is distinguished by its modern design and its integrated academic facilities, laboratories, and specialized centers, which together create an innovative and motivating learning environment.

The university offers a variety of academic programs in scientific, technological, and entrepreneurial fields that are highly demanded in the job market, with an emphasis on skill-based learning, practical application, and continuous training. It also pays special attention to international students by providing comprehensive academic and administrative support to help them integrate and excel throughout their study period.

Benha National University strives to be a leading educational institution committed to quality and excellence. It works to enhance academic and research collaboration with regional and international universities and institutions, contributing to the preparation of a generation capable of innovation and building the future.

University Colleges:

- Faculty of Medicine
- Faculty of Dentistry
- Faculty of Physical Therapy
- Faculty of Veterinary Medicine

Engineering Colleges:

- Manufacturing and Materials Engineering
- Mechatronics and Automation Engineering
- Communication Systems Engineering
- Biomedical Engineering
- Construction Engineering
- Housing and Community Design

Colleges of Economics and Business Administration:

- Business Administration and International Relations
- Statistics and Insurance
- Digital Marketing and E-Business
- Economics and International Finance
- Accounting and Business Informatics

Colleges of Computer Science:

- Artificial Intelligence and Machine Learning
- Computational Linguistics
- Data Science
- Software and Application Development
- Virtual and Augmented Reality

Colleges of Energy Sciences

- Fossil Fuel Energy (Petroleum and Gas)
- Renewable Energy
- Nuclear Energy

Faculty of Visual Arts and Design:

- Interior Design and Furniture
- Media Arts and Advertising Program

The university currently includes the Information and Research Services Center, which received the First Place Award as the best governmental service center. The university also offers open education programs, provided independently as well as in cooperation with Cairo University.

Why Choose Benha University?

Benha University is the best choice for you—an institution that will ease all your concerns about the future.

We are here to help you shape your own path and build your future with confidence.

- Our academic degrees are fully accredited by the Ministry of Higher Education and Scientific Research across all Arab countries. The academic programs comply with global quality standards and the criteria of leading regional and international professional associations.
- The university offers distinguished academic programs delivered by highly qualified professors. Benha University is ranked in several international classifications. Students benefit from interactive learning, modern instructional strategies, research excellence centers, and a strong culture of innovation. Our education model focuses on developing skills and enhancing competencies. • Benha University enjoys a strategic location within Greater Cairo (Obour – Shubra – Tikh – Benha), making it easily accessible through major highways.
- The university provides a contemporary academic environment aligned with technological advancements, encouraging creativity and active learning. Instruction is delivered in both Arabic and English, in accordance with the university's strategic vision to empower graduates to compete globally while remaining connected to their identity, values, and cultural heritage.
- Among the advantages of joining Benha University are its affordable tuition fees, flexible payment plans, and the availability of scholarships and financial support opportunities for students.

- Benha University adopts a student-centered learning approach designed to build knowledge, develop market-relevant skills, and promote continuous self-development—all in line with the standards of the National Authority for Quality Assurance and Accreditation of Education.
- With an educational environment enriched by meaningful discussions, diverse social activities, and student-exchange agreements with leading universities worldwide, students are offered a unique and unforgettable academic and social experience.
- The university also participates in the international Erasmus Program in selected academic programs, enabling student exchange with European countries.
- Excellent healthcare services are provided to all students.
- The International Students Office operates as a one-stop center for all student needs, including registration, guidance, airport pickup, housing arrangements, and financial-aid assistance. Our highly experienced academic advisors are always available to support and guide students throughout their journey.

Faculty of Specific Education



Establishment of the Faculty of Specific Education:

Based on Ministerial Decree No. 150 dated 19/2/1990, the regulations for Faculties of Specific Education were issued. Subsequently, Ministerial Decree No. 884 dated 11/8/1980 approved the establishment of the Faculty of Specific Education in Qalyubiya Governorate, located in the former Teachers' Training Institute building in Benha. The duration of study at the faculty was set at four years, ending with the award of a Bachelor's degree in one of the offered specializations. The faculty graduated its first cohort across all departments in the academic year 1993/1994. It was then affiliated with Zagazig University, Benha Branch, in 1998. After Benha University became independent from Zagazig University in August 2005, the faculty officially became one of Benha University's faculties. The faculty's system also allows the admission of international students. In 2006, the faculty prepared a new Bachelor's program regulation based on the academic-year system, along with a postgraduate regulation based on the credit-hour system. In 2010, the departments of the Faculty of Specific Education were merged with the Faculty of Education following a decision issued by the Supreme Council of the Armed Forces, which resulted in the cancellation of the Faculty of Specific Education. However, in 2012, the faculty was reinstated to its original status by a decree issued by the President of the Republic.

Policies for Attracting International Students:

1. Announcing the distinguished status of the Faculty of Specific Education as a faculty affiliated with Benha University through the faculty's official website.
2. Highlighting the various capabilities and unique features of the faculty on its website.
3. Showcasing the academic standing of faculty members and the scientific awards they have received on the faculty's website.
4. Announcing the faculty's academic programs — both undergraduate and postgraduate on the website, and preparing brochures to be sent to the concerned authorities.
5. Preparing a periodic bulletin on the faculty's activities in the postgraduate studies sector and publishing it on the official website.
6. Organizing orientation meetings to welcome new international students, introduce them to the faculty, and encourage cultural dialogue among different nationalities.

Mechanisms for Supporting International Students:

1. Facilitating and following up on all procedures related to enrollment, registration, and graduation for students.
2. Assigning a dedicated staff member at the faculty to communicate with students and help resolve any difficulties they may face.
3. Completing all required security procedures for each student.
4. Coordinating with various embassies and the International Students Administration at the Ministry of Higher Education to finalize all matters related to international students and resolve their issues.
5. Facilitating accommodation in university-affiliated housing facilities.
6. Introducing international students to faculty members and highlighting the awards and recognition the staff have received.
7. Holding regular meetings between international students and the International Students Office to discuss any challenges they face and work toward solving them.

College Vision

“The Faculty of Specific Education – Benha University aspires to achieve excellence and leadership in qualitative education, scientific research, community service, and competitiveness in the labor market locally and regionally.”

College Mission

“The Faculty of Specific Education – Benha University is committed to preparing qualified teachers and specialists in its various academic programs according to quality standards. The faculty aims to graduate professionally competent individuals capable of competitiveness, scientific research, innovation, and social participation, meeting the needs of the labor market while upholding professional ethics and values.”

College Objectives

The Faculty of Specific Education at Benha University aims to:

1. Prepare teachers and specialists in various qualitative disciplines for pre-university education stages in accordance with society's needs for educational and developmental outcomes.
2. Enhance the scientific and professional competence of teachers working in different qualitative fields through diverse academic programs.
3. Conduct scientific and field research in the various qualitative areas offered by the faculty.
4. Prepare graduates capable of artistic and technical production that meets labor market needs and contributes to developmental and economic impact.
5. Prepare graduates capable of managing small projects and group artistic activities for both regular learners and individuals with special needs.
6. Contribute to the development and modernization of thought and practice in the faculty's fields of specialization to serve the community.
7. Exchange expertise and information with Egyptian, Arab, and international educational and cultural institutions, and collaborate with them in all areas related to the faculty's interests.
8. Prepare scientifically qualified graduates capable of effectively engaging with information technology.

Academic Departments of the Faculty:

The faculty consists of the following academic departments:

1. Department of Educational Media

Prof. Dr. Mohamed Mansour Heiba

Professor of Media and Head

of the Educational Media Department

Faculty of Specific Education – Benha University



The Department of Educational Media at the Faculty of Specific Education combines the study of media with the study of educational sciences. The department equips students with knowledge of the history of journalism, radio, television, and theatre, as well as media theories, policies, and the laws governing journalistic, broadcasting, and theatrical work. It also trains students in various journalistic and broadcasting arts, including news writing, article and report writing, documentation methods, and conducting investigations and interviews.

Students join the department as majors in Journalism and Broadcasting starting from the first academic level. Over the course of eight levels, students study more than 150 credit hours, including university requirements, educational courses, and specialized media courses.

Upon reaching the eighth level, each student submits a graduation project in the fields of journalism, radio, or television.

Currently, a new program in Digital Media is being developed to align with modern trends, technological advancements, and labor market needs. Enrollment in this program will begin very soon.

Wishing continued success to the Department of Educational Media—its professors, teaching assistants, administrative staff, and students.

Head of the Media Department

Prof. Dr. Mahmoud Mansour Heiba

2. Department of Educational Theatre

Prof. Dr. Weigh Girgis Francis
Head of the Educational Theatre Department



Welcome, dear students, to the Department of Educational Theatre.

The Department of Educational Theatre is considered a central and essential department that strives to prepare qualified specialists in educational theatre according to the credit-hour system.

Main Objective of the Department:

Preparing graduates capable of developing the educational process and contributing to meeting the needs of the labor market while adhering to national academic standards

- Skills and Learning Outcomes:
- Knowledge and Application:
- Providing students with fundamental concepts and foundations of theatre through both theoretical and practical courses, including acting, directing, and playwriting—each with educational, instructional, artistic, and aesthetic purposes.
- Practical Skills:
- Mastery of playwriting, theatre directing, acting, and applied criticism.
- Personal Skills:
- Developing creativity, originality, and artistic distinction to prepare the student for work in academic, artistic, and critical fields, as well as in cultural and educational institutions.

Additional Responsibilities of the Department Head (International Students Office) :

- Guiding international students and helping them understand departmental regulations.
- Evaluating the performance of the teaching staff and facilitating communication with international students.
- Organizing lectures and distributing tasks related to international students among department members.
- Ensuring that students graduate as competent specialists capable of keeping pace with labor market demands.

Why Educational Theatre?

Educational Theatre is an instructional medium that encourages students to adopt positive behaviors in service of community development. It enhances students' awareness and understanding through both theoretical and practical courses—covering acting, directing, and playwriting—designed to meet the demands of the labor market and support local community growth.

The department operates according to the credit-hour system, and the duration of study to obtain the Bachelor's degree in Specific Education (Educational Theatre specialization) is four academic years.

Professor and Head of the Educational Theatre Department

Prof. Dr. Wagih Girgis Francis

3- Department of Educational and Psychological Sciences

Assoc. Prof. Dr. / Nehad Marzouk
Head of the Department
of Educational and Psychological Sciences



My dear sons and daughters, students of the faculty,

Welcome to the Faculty of Specific Education, Benha University. I would like to begin by wishing you all success in your academic and professional journeys. The Department of Educational and Psychological Sciences plays a vital role in supporting you, as it is a service department at the undergraduate level and contributes significantly to student preparation.

Academically:

The department teaches the educational and psychological courses for all programs within the faculty.

Educationally and psychologically:

It provides guidance and counselling services to any student in need through the Psychological Guidance Unit within the department.

At the postgraduate level: the department offers 18 programs for both Master's and PhD degrees in the following specializations:

- Curricula and Methods of Teaching Art Education, Music Education, Media, Educational Technology, Kindergarten, Home Economics
- Educational Psychology
- Foundations of Education
- Special Education

Our department is responsible for the pedagogical preparation of students across all specialized departments. These courses are divided into Specialized pedagogical courses, such as Principles of Teaching Art Education, Methods of Teaching Music Education, Psychology of Music Education, Psychology of Art Education General educational courses

Head of the Department of Educational and Psychological Sciences

Assoc. Prof. Dr. / Nehad Marzouk

.

4- Early Childhood and Education Department

Prof. Amal Obeid Mostafa

**Professor of Psychology of Children with Special Needs
and Head of the Early Childhood and Education
Department**



The Early Childhood and Education Department is one of the key and specialized departments in the faculty, as it undertakes an important national mission: preparing qualified teachers and educators who are capable of working with the most precious stage of human development—early childhood (kindergarten).

Our Vision: High-quality preparation for the partners who build the future so The department aims to equip students with in-depth theoretical knowledge in developmental psychology, foundations of education, and the philosophy of working with children, in addition to the specialized practical skills that distinguish graduates of qualitative education.

Students in our department acquire many essential skills, the most notable of which are:

- Curriculum design skills: Applying modern strategies for effective, play-centered teaching.
- Early detection and diagnosis skills: Identifying the needs of both typical children and children with special needs.
- Specialized activity skills: Mastering the use of expressive arts, music, drama, and motor play as fundamental tools for learning.

The department enables students to understand the general objectives of kindergarten, the learning domains, and the various educational activities that can be practiced with children. Students also learn the educational importance of instructional materials and how to use them effectively in the field.

We are always striving to develop our academic courses and connect them to the labor market and community needs, so that graduates leave the department equipped with knowledge and capable of leading learning environments in a creative and impactful way.

Head of the Early Childhood Department:

Prof. Amal Obeid Mustafa

5- Home Economics Department

Prof. Enas El-Deridi

Head of the Home Economics Department



Welcome dear students to the Home Economics Department.

The Home Economics Department is one of the distinguished departments in the faculty, and it is divided into three specializations:

1. Home Management Division:

This division focuses on studying how to manage the home, family budgeting, setting family priorities, preserving the environment, and rationalizing consumption.

2. Nutrition and Food Sciences:

One of the most prominent divisions in the department, highly favored by students due to its focus on clinical nutrition for patients and specialized nutrition for various groups such as pregnant women, breastfeeding mothers, adolescents, and individuals with obesity, providing them with appropriate dietary plans.

3. Clothing and Textiles Division:

Students learn many skills in this division, including embroidery, knitting, crochet, and all types of tailoring—even evening gown design. They also study printing techniques using both traditional and modern methods, as well as fashion design.

The department enables students to understand essential information about how to handle household appliances, sewing tools, and sewing machines. Students also gain knowledge about choosing clothing, its historical development, clothing requirements for each developmental stage, the factors influencing clothing selection, types of yarns and fabrics, and textile design and printing.

Wishing you all success and excellence.

Head of the Home Economics Department

Prof. Enas El-Sayed El-Deridi

6- Educational Technology Department

Prof. Nabil El-Sayed Mohamed Mohsen

Professor and Head of the Educational Technology Department



The Educational Technology Department is a central department that strives to prepare educational technology specialists and computer teachers according to the credit-hour system.

Main Objective of the Department:

Preparing graduates capable of developing the educational process and contributing to meeting the needs of the labor market, while adhering to national standards.

Key Knowledge and Skills Acquired

- **Knowledge and Application:** Equipping students with the fundamental concepts and principles of educational technology and computer science, including programming skills, as well as deepening their understanding of the educational, technical, and psychological foundations of instructional design.
- **Practical Skills:** Mastering the design and production of learning resources and employing them in education; developing research and analytical skills; and acquiring the competencies needed to manage libraries and information resource centers.
- **Personal Skills:** Enhancing creativity, improving effective communication skills, and developing self-learning, collaborative learning, and time-management abilities.

Additional Responsibilities of the Department Head (International Students Affairs):

- Guiding international students and helping them understand department regulations.
- Evaluating the performance of the teaching staff and facilitating communication with international students.
- Organizing lecture-related activities and assigning tasks related to international students to department members.

Through this, students graduate as well-qualified specialists capable of mastering technology and keeping pace with labor-market requirements.

The Importance of the Educational Technology Department The Educational Technology Department is one of the most important departments in Faculties of Education and Specific Education. Despite this, some may view it narrowly as being limited to devices, equipment, and teaching aids. However, with the rapid advancements of the information and communication age—where countless technologies and applications have transformed all aspects of life—the concept of Educational Technology has evolved significantly. It now refers to the systematic application of research findings and experimental theories related to teaching and learning processes, as well as the use of human and material resources in the educational field. Its goal is to solve problems, improve the efficiency of education, increase its effectiveness, and ensure the achievement of desired learning outcomes.

Professor and Head of the Educational Technology Department

Prof. Nabil El-Sayed Mohamed Mohsen

7- Art Education Department

Prof. Marouf Ahmed Marouf

Head of the Art Education Department



My dear international students,

It is my pleasure to welcome you to the Art Education Department—your second home, where we ensure that you receive support, care, and an academic environment that helps you discover your abilities and develop your talents. Your presence among us enriches our university community and adds valuable cultural and intellectual diversity that we greatly appreciate.

In the Art Education Department, we believe that art is a universal language that brings people together, and that creativity knows no boundaries. Therefore, we strive to provide all the conditions that enable you to develop your artistic skills, enhance your experiences, and engage in academic and cultural activities that open new horizons for you.

I wish you a rich and fulfilling learning journey and a meaningful personal experience. May this department be a bright and inspiring chapter in your academic and creative path.

Welcome to our department family. We look forward to seeing your artistic creations shine and reflect your identity and culture.

With sincere wishes for success and excellence,

Professor and Head of the Art Education Department

Prof. Marouf Ahmed Marouf

8- Music Education Department

Prof. Hiyam Ali Suleiman Al-Nagar

Professor and Head of the Music Education Department



My dear international students,

It gives me great pleasure and honor to welcome you to the Music Education Department—a department that brings together knowledge and creativity, and embraces talents from diverse cultures, uniting them under the umbrella of music, that noble human language that needs no translation.

Your presence among us is a true added value; it enriches our academic and artistic environment and gives us the opportunity to explore a variety of musical traditions and cultural expressions. For our part, we are committed to providing all forms of support and guidance to ensure your smooth integration into university life, and to empower you to develop your skills and discover your hidden musical potential.

About the Music Education Department

The Music Education Department is one of the specialized departments dedicated to preparing distinguished music teachers capable of integrating music into education and artistic creativity. The department offers a diverse range of courses, including

Instrumental performance Solfège and music theory Vocal training Practical education Musical arrangement In addition to cultural and educational courses that support the personality and professional development of the student-teacher The department also provides a professional training environment equipped with modern musical laboratories and facilities, as well as opportunities to participate in musical ensembles, artistic workshops, and performances that enrich students' practical experience and help them build a distinguished musical identity.

In conclusion, we wish you a rich academic journey and a pleasant stay within the department and the university. May your time with us be a launching point toward a bright and creative professional future.

Welcome to the Music Education Department family.

Head of the Music Education Department

Prof. Hiyam Al-Nagar

Objectives of the International Students Unit

1. Strategic Objectives of the Unit
2. Enhancing the quality of services provided to international students through continuous and consistent follow-up.
3. Increasing the number of international students applying to the faculty by offering all necessary academic and administrative support services.
4. Improving communication between the unit and the students through regular meetings and interactions with the Director and Deputy Director of the International Students Unit.
5. Developing digital transformation tools for international student services through official communication channels, including WhatsApp groups.
6. Strengthening cultural and social activities for international students through active participation.
7. Monitoring performance indicators and ensuring service quality by holding regular meetings and sessions with international students through the Director of the International Students Unit and the faculty vice deans.

International Students Care Unit

International Student Information

Name الإسم

Nationality الجنسية

Birthday تاريخ الميلاد

Passport number رقم جواز السفر

College/ Institute name إسم المعهد أو الكلية

Class الفرقة

Address in Egypt العنوان داخل مصر

Phone number رقم التليفون

Address at home العنوان بالموطن الأصلي

Email address البريد الإلكتروني

الهوايات : رياضة فنون أدب

Hobbies: Sports..... Arts Literature

signature توقيع الطالب

التاريخ : / / ٢٠٢٠م

يعتمد ،،،،،،،،

Admission of International Students

1. Many Arab and African students seek to study in Egypt, and some are unfamiliar with the application procedures. The Student Guide provides the required steps for applying.
2. Applications for admission are submitted through the International Information Network via the official website of the International Students Admission System for new applicants: <https://wafeden.gov.eg> or through the same link accessed from the website of the Cultural Affairs and Missions Sector of the Ministry: www.mohe-casm.edu.eg
3. The General Administration for the Admission and Grants of International Students at the Ministry will handle the procedures for accepted students for the academic year, in coordination with the relevant authorities. The university will then be informed of the final approval of their admission.
4. For returning students, applications for re-nomination, re-enrollment (for those who exceeded the allowed number of failure attempts), transfer, change of enrollment, or completion of studies must be submitted to the General Administration for the Admission and Grants of International Students at the Ministry.
5. Students transferring from Syria, Libya, and Yemen must apply directly to the faculty they wish to transfer to, submitting a request accompanied by proof of enrollment in an equivalent faculty at a Syrian public university. They will then receive an initial approval letter addressed to the General Administration for the Admission and Grants of International Students at the Ministry. This initial approval does not constitute final admission. Final acceptance is granted only after the Ministry reviews their documents to ensure that they meet the transfer requirements, and the student must apply through the website of the Cultural Affairs and Missions Sector: www.mohe-casm.edu.eg After completing the review, the university will receive the final approval of the transfer

6. Each year, and based on the recommendations of university councils, the universities determine the acceptance of non-Egyptian students. Their admission is finalized by a decision issued by the Minister of Higher Education. Their transfer and change of enrollment are also decided by the Minister. In all cases, the number of accepted or transferred international students in any faculty must not exceed 10% of the number of Egyptian students admitted to that faculty.

Required Documents According to the Rules of the General Administration for the Admission and Granting of International Students:

Three completed data forms written clearly, including the student's name as in the passport, academic certificates, and addresses inside and outside the country, with the college's and university's approval and official stamps.

- Copies of the student's academic qualifications, clearly shown.
- A complete and valid copy of the passport (valid for more than one year).
- Copy of certificate equivalency from the Supreme Council of Universities.
- A letter from the embassy indicating the entity funding the student's study and the academic degree the student intends to pursue, matching the data form and academic year.
- Four copies of the information form, including all required data.
- Proof of electronic submission on the website of the General Administration for International Students.

How to Apply for Registration for New International Students:

- A personal interview test will be conducted with new students with a fee of EGP 500.
- The student submits their application to the postgraduate studies department of the college to obtain preliminary approval for registration, attaching the above-mentioned documents and their academic qualifications and equivalency certificates. All documents must be complete and valid. The college council reviews the documents, provides preliminary approval, and sends them to the General Administration for Postgraduate Studies for further review, then to the Postgraduate Studies Council for principle approval.

- After approval from the General Administration for International Students at the Ministry of Higher Education, the college is officially informed of the final approval, which is then ratified by the Postgraduate Studies and Research Council.

Conditions for Admission of International Students:

1. Acceptance of international students must be based on original official certificates authenticated by their home countries.
2. Admission is granted with the approval of the university president or his deputies after confirming that all conditions and rules for admission, transfer, or re-registration are met according to the Minister of Higher Education's decision.
3. Ministerial Decree No. 870, dated 25/8/1983, regarding the admission of international students, states:
 - a. The number of international students accepted must not exceed 10% of the total number of Egyptian students in each faculty, except for medicine, dentistry, and pharmacy faculties, where the limit is 5%.
 - b. Distribution of the percentage across faculties and nationalities is coordinated with the Arab Affairs Office at the Ministry of Foreign Affairs.
4. The student must meet all admission conditions applicable to Egyptian students, including passing required courses and exams, and for foreign languages not studied in previous certificates, a supplementary exam must be passed before obtaining the bachelor's degree.
5. The General Administration for International Students communicates acceptance papers to the Ministry of Foreign Affairs, the Arab Affairs Office, the Presidency, and relevant embassies, according to allocated quotas, by August 31 each year. Embassies must submit approved student papers by September 30. Only original certificates are accepted; copies are not.

6. Students cannot be nominated for more than one seat, except if a seat becomes vacant. Changes must be coordinated through the General Administration for International Students.
7. The General Administration prepares lists of nominated students for each faculty, indicating:
 - a- Nationality
 - b- Percentage score
 - c- Minimum acceptance score for the nominated faculty. These lists are sent to the Arab Affairs Office for approval, then to the Minister of Higher Education, and finally to the respective universities.
8. The General Administration informs nominating entities of acceptance results so they can notify the students to complete registration procedures at the respective faculties and institutes.

Admission of International Students for Undergraduate Programs:

1. International students with Egyptian Thanaweya Amma or equivalent intermediate certificates follow the same coordination as Egyptian students, processed via the General Administration for International Students.
2. Students with foreign equivalency certificates residing in Egypt permanently coordinate with Egyptian students for admission through the General Administration for International Students.
3. Students applying through embassies with a high school certificate from their home country follow a special procedure in August each year via the General Administration.

Re-nomination for New Students:

If a nominated student does not complete registration, they may be re-nominated for the following year in the same faculty, provided their score allows, through the General Administration for International Students.

Re-registration for Students Exhausting Attempts:

1. Obtain an academic record from the previously attended college.
2. Submit all student documents.
3. Re-registration is done via the General Administration for International Students.

Transfers:

1. Transfers between foreign and Egyptian universities, or between Egyptian faculties, require approval from the Minister of Higher Education.
2. Transfers are not allowed for the first year or preparatory year.
3. Article 170 of the Universities Organization Law applies for exemption from attending previously passed courses.
4. Transfers must be from one faculty to a higher level within another faculty.
5. Obtain an academic record from the previous faculty.
6. Approval is required from the faculty receiving the student.
7. The General Administration handles transfers after coordination with the university's administration.

Change of Registration (Non-equivalent Faculties):

Transferring from one non-equivalent faculty to another requires the student's score to meet faculty requirements, processed via the General Administration.

Suspension of Registration:

1. Applies only to new students.
2. Suspension is for one academic year and handled via the General Administration.

Excuses:

International students are treated the same as Egyptian students for all excused absences.

II. Postgraduate Programs:

Admission System for Postgraduate Studies:

1. Applications are submitted through faculties.
2. The student fills out an admission form within the faculty, approved by the Dean and the Vice President for Postgraduate Studies and Research.
3. The university's International Students Office sends forms and copies of documents to the General Administration for International Students in Cairo.
4. Approval is issued from the General Administration, and the student is registered only after notifying the Vice President for Postgraduate Studies.
5. Scholarship students are nominated through the General Administration; no fees are charged, typically paid in Egyptian pounds.
6. Master's and PhD students pay an initial registration fee and annual tuition until thesis defense.
7. Diploma students pay tuition and registration fees, only for a first failure. Subsequent registration or transfer requires General Administration approval.

Required Documents for Postgraduate Admission:

1. Three completed admission data forms, approved by the Dean and University President.
2. Three information forms.
3. Original graduation certificate authenticated by the embassy.
4. Original birth certificate.
5. Recent passport copy.
6. Equivalency certificate from the Supreme Council of Universities.
7. Embassy letter indicating funding or scholarship.
8. Health certificate.
9. Approved data forms and copies are sent to the General Administration in Cairo; originals are kept at the faculty.
10. Fees are paid to the university's account at the Arab African Bank. The faculty registers deposit receipt numbers in the student file for postgraduate records.

International students guide Faculty of Specific Education, Benha University

